Part 1 of 4 - Application Information

Project Name: _____

Mr./Mrs./Miss/Ms. _____

Applicant Name: _____

Date Submitted: _____

School Name: _____

School Address: _____

School City, State, Zip: _____

School County: _____

School Phone Number: _____

Home Phone Number: _____

Home Address: _____

Home City, State, Zip: _____

E-mail Address: _____

Other Team Members: _____

_____

_____

_____

Will the items purchased with this grant be used for more than one school year?   ____ Yes   ____ No

Part 2 of 4 - Project Overview

Project Name:	
Curriculum Area:	
Amount requested:	
Number of Participating students:	
Project Summary: **Please give an exact description of what your project entails.** **(200 words or less)**	

Part 3 of 4 - Detailed Information

Population - Describe students to be served, including grade levels. May include demographics.
(100 words or less.)

Goals - What are the goals or objectives of the project? What do you hope to achieve from this project?
(200 words or less.)

Needs & Benefits - How will the project address students' needs and provide ongoing benefits?
(200 words or less.)

Implementation - Describe the implementation plan and schedule of activities. Include a general timeline if possible. (200 words or less.)

Creativity – This is the **most important** element of your project. Describe how this project is creative and innovative for your students. (200 words or less.)

Evaluation - How will project outcomes be evaluated? How will you evaluate the success of your project? (200 words or less.)

Part 4 of 4 - Budget and Funding

Itemized Project Budget (Required)
  * Please note that public schools do not have to use "State Contract" to purchase your budget items, should your request get funded.

Quantity	Description	Unit Cost	Mandatory Items (Yes/No?)	Total Cost

Total Amount requested: _____

Will you accept partial funding for your project? Circle or mark one: **Yes**   **No**
(If yes, please review budget items and determine which items are mandatory and which ones are not in order to implement the grant project.)

Minimum amount needed? _____

(If you will accept partial funding, give the *minimum* amount of money it would take to implement your grant.)

Comments (100 words or less.)

Approval
It is very important that the below guidelines have been met before submitting your application.

This application has been reviewed and approved by the principal of this school.

I am a teacher in a North Carolina certified K-12 school.

This project does not request money for salaries or professional development.